# TAIMES

# EXECUTIVE SUMMARY

*AI-Powered Document Management & Knowledge Retrieval*
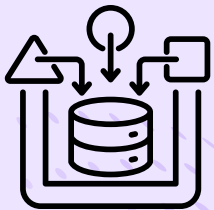
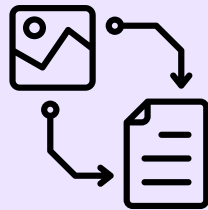*Learn more at [taimes.org](taimes.org)*

*Updated Aug 2025*

# EXECUTIVE SUMMARY

**Taimes** is an AI-powered document and knowledge hub that unifies company files and chats into a single, instantly searchable workspace. It connects to your existing storage (e.g., Google Drive), lets teams ask plain-English questions and get cited answers, and automates reminders for key dates like expirations and renewals—all with enterprise-grade security and without training on your data.

**Ingest Data**

**Vectorizes**

**Users Ask in Plain English**

**Receive Data**

## THE BIG PROMISE:

**Taimes** helps organizations save time, reduce costs, and eliminate inefficiencies by turning scattered files, emails, and images into structured, instantly retrievable knowledge. Through AI-powered search, automation, and collaboration, we give teams the ability to find answers in seconds, track critical deadlines automatically, and share information seamlessly across departments. The result is a smarter, faster, and more reliable way to manage documents that not only improves productivity but also prevents costly compliance errors and missed opportunities.

# THE PROBLEMS WE SOLVE

Every year, companies lose significant productivity because employees waste over 21% of their work time on document-related issues. This translates to $19,732 in lost value per employee per year.
For an organization with 1,000 employees, that is the equivalent of losing the output of 213 full-time staff.

Information workers spend nearly half of their week struggling with documents: re-creating lost files, searching for information, consolidating feedback, and chasing approvals and signatures. These inefficiencies not only drain time but also increase compliance risks and reduce the capacity for innovation. Traditional document management systems are outdated, complex, and poorly adapted to the needs of modern, mobile, and collaborative work environments.
*Source:* IDC Corporation Research: Worker Productivity Gap

## 2.5 HOURS PER DAY, 30% OF WORKDAY.

Average time employees spend searching for information.

***Source: Ripcord: The true cost of Poor document Management.***

## $12 BILLION DOLLARS A YEAR LOST

What Fortune 500 companies lose annually due to inefficiencies from the lack of structured document management.
***Source: Pericent Market Research Report***

## 21% OF PRODUCTIVITY GONE

The percentage of an employee's time lost every week searching, re-creating, and managing documents.
***Source:*** *IDC Corporation Research: Worker Productivity Gap*

*Poor document management is not just about lost hours. It exposes organizations to compliance failures, security breaches, and missed business opportunities. The true cost goes far beyond productivity — it limits growth and innovation.*

# OUR SOLUTION

**Taimes** is designed to make documents and knowledge instantly accessible, while fitting seamlessly into how teams already work.
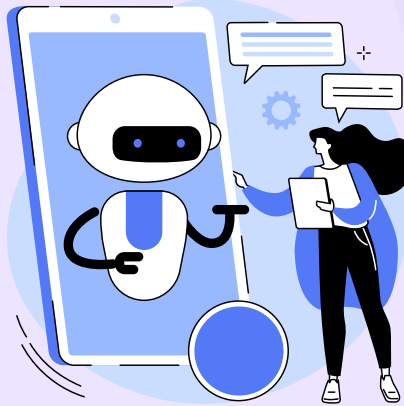
It combines AI-powered search, automation, and secure collaboration into a single, easy-to-use workspace.

**Instant Natural Language Search**
- Find any file or answer in seconds with natural language queries and citations.

**Effortless Uploads**
- Send a file and it is instantly processed, with a full vectorized description saved so you can easily retrieve any detail later.

**Chat & WhatsApp Access**
- Retrieve documents or insights directly from WhatsApp or the dashboard.

**Easy Integration**
- Connect Google Drive in minutes, with more cloud platforms coming soon, transfer all your workflow to Taimes in seconds

**Smart Alerts**
- Get automatic reminders for expirations, renewals, and deadlines.

**Workflow Automation**
- Automate approvals, reminders, and repetitive tasks.

**Simple Dashboard**
- Modern interface that is clean, fast, and easy to use.

**Scalable**
- Built for small teams and large enterprises alike.

**Secure by Design**
- Encryption, access control, and audit trails with no data used for AI training.

**With Taimes, knowledge is no longer hidden in files or lost in chats. It is always accessible, secure, and ready to use.**
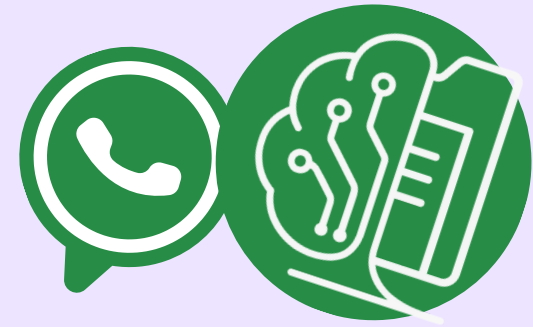
# TAIMES WHATSAPP BOT

**Your documents, one message away.**

**Taimes** integrates directly with WhatsApp so teams can manage files, retrieve knowledge, and analyze information in seconds all in plain English.

No training, no extra apps, no delays.

### SEND OR FORWARD A FILE

### TAIMES PROCESS IT

### GET PRECISE ANSWERS

## HOW IT WORKS

- **Send or Forward a File**

Simply upload, forward, or send any file to the **Taimes** WhatsApp bot.

- **Instant Processing**

The file is vectorized and indexed automatically, making every detail inside searchable.

- **Ask in Plain English**

Just type a question like "What is the expiration date on this contract?" or "Summarize this report".

- **Get Precise Answers**

**Taimes** delivers an exact response with references — no waiting for someone else to read through pages of content.

---

**You**

Send me accounting with ACME from 2025

**Taimes Bot**

Found: ACME_ACC_2025.pdf, key terms on pages 3-8

**You**

How much was the spending in April?

**Taimes Bot**

In April 2025, $10,000 were spent according to Acme Accounting File.
Here is a breakdown: $5,000 Labor and $5,000 in food.

**You**

Set reminders for contract expirations.

**Taimes Bot**

Found 3 expiration dates on the file.
Will remind you 30 days before.

# TAIMES APP & DESKTOP WEB APP

**All your knowledge, fully organized.**
While the WhatsApp Bot gives instant answers on the go, the Taimes App and Desktop Webapp provide a structured, professional environment for deeper management and collaboration.

## WHAT YOU CAN DO

**Dashboard Management**
- View and organize all your files, alerts, and team activities in one central workspace.

**Tree Folder View**
- Navigate files and folders with a clean, intuitive structure that mirrors how you already work.

**Expiration & Renewal Tracking**
- See all critical dates in one place, with smart alerts to ensure nothing is missed.
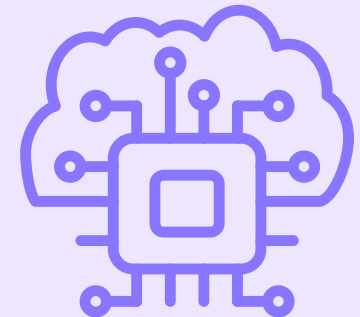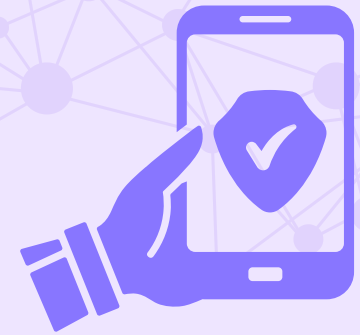
**Team Management**
- Add, remove, and manage roles and permissions to control who has access to sensitive information.

**Advanced Search & Filtering**
- Beyond quick queries, refine searches by metadata, tags, or document type for precise results.

**Workflow Visibility**
- Track approvals, signatures, and collaboration steps in real time.

# OCR & IMAGE UNDERSTANDING

**From images to searchable knowledge.**
**Taimes** goes beyond documents. With built-in OCR (Optical Character Recognition) and AI-powered image analysis, it transforms any image into structured, retrievable knowledge.

## HOW IT WORKS

**1**

**Send, forward or upload any image to Taimes**



**2**

**Taimes extracts text, detects key details, and saves a vectorized description of the image.**

**3**

*Search by Description.*
Retrieve the image later simply by describing what you remember:
**"Blue house with brown door"**

**4**

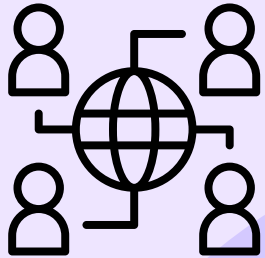**Retrieve your image in seconds!**



**With Taimes OCR, every image becomes searchable knowledge, giving businesses and individuals the power to find exactly what they need, instantly.**

# TEAM COLLABORATION

**Work smarter, together.**

**Taimes** creates a shared workspace where teams can collaborate seamlessly, whether through the desktop app or directly from WhatsApp.

## Team Environments

When signing up on the desktop app, users can create team spaces where every uploaded file is instantly shared and accessible to all members.
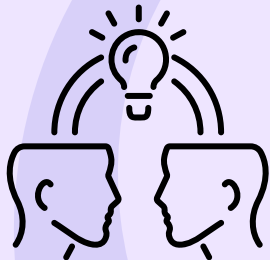
## Unified Access

Files uploaded from WhatsApp or the app itself are synced automatically, ensuring no knowledge is siloed.
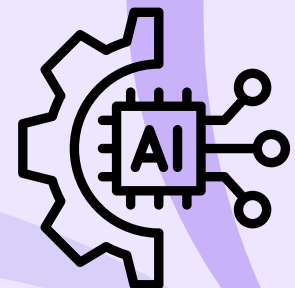
## Shared Knowledge Hub

Every document is indexed and searchable across the entire team, allowing members to find answers quickly without duplication of effort.

## AI-Powered Task Management

A smart task dashboard where users can assign, track, and complete tasks simply by telling the chat what needs to be done, either from WhatsApp or the desktop app.

# BENEFITS & VALUE PROPOSITION

**Taimes** turns wasted time and hidden risks into measurable gains. By simplifying how teams search, manage, and secure documents, it delivers real business value that goes far beyond productivity.

- **Save Time**

Employees reclaim up to 21% of their workweek, no longer wasted on searching, re-creating, or consolidating documents.

- **Reduce Costs**

Less wasted time means lower operational expenses and fewer resources lost to inefficiency.

- **Boost Compliance**

Automatic reminders, audit trails, and secure access reduce risks of missed deadlines and regulatory failures.

- **Faster Decisions**

Information becomes instantly accessible, empowering leaders and teams to act quickly and with confidence.

- **Empower Mobility**

Secure access via dashboard or WhatsApp ensures knowledge is always at hand, wherever work happens.

- **Scale with Ease**

From small teams to enterprise-wide deployments, the system adapts without complexity or heavy IT overhead.

- **Protect Data**

Enterprise-grade security keeps sensitive documents safe, with full encryption and no data used for AI training.

**Taimes transforms documents into a living knowledge base that drives growth, innovation, and competitive advantage.**

# TARGET MARKET & USE CASES

**Taimes** fits organizations of all sizes and industries where knowledge, compliance, and efficiency matter.
Below are real-world examples of how different companies can benefit.

| INDUSTRY/COMPANY TYPE | HOW THEY WILL USE Taimes | WHY IT WORKS FOR THEM |
|---|---|---|
| **Law Firm (50–200 employees)** | Upload case files, contracts, and legal precedents. Attorneys query documents via WhatsApp or dashboard to instantly find clauses or case law. | Saves lawyers hours of research time per case, improves accuracy, and reduces billable hours lost to admin work. |
| **Government Contractor (mid-sized, 300+ staff)** | Store compliance docs, bids, and contracts. Taimes auto-tracks expiration dates, certifications, and submission deadlines. | Prevents costly compliance misses, ensures readiness for audits, and saves staff from manually tracking deadlines. |
| **Healthcare Provider (hospital or clinic network)** | Securely manage patient records, medical forms, and regulatory documents. Staff use AI search to retrieve information instantly. | Enhances patient care by reducing wait times, lowers compliance risk with HIPAA, and reduces admin overload. |
| **Financial Services Firm (insurance, banking, investment)** | Indexes policies, loan docs, audits, and regulatory filings. Employees query in plain English to retrieve answers for clients or regulators. | Boosts trust and efficiency, reduces regulatory penalties, and supports rapid decision-making in high-stakes environments. |
| **Construction / Real Estate Developer** | Upload contracts, permits, designs, and inspection reports. Automatic alerts track permit expirations and contract milestones. | Prevents project delays, ensures compliance with municipal regulations, and saves managers from costly oversights. |
| **Multinational Enterprise (corporate HQ + regional offices)** | Teams across time zones use Taimes for knowledge sharing, approvals, and document collaboration. | Reduces duplication of work, bridges communication gaps, and supports global mobility. |
| **Nonprofit Organization (funding + donor management)** | Centralize donor records, grant applications, and compliance reports. Track renewals and reporting deadlines. | Ensures grant compliance, avoids missed funding opportunities, and reduces staff burden. |

# CASE EXAMPLES / SCENARIOS

## BUSINESS LEVEL – LAW FIRM COMPLIANCE

*BEFORE **TAIMES***

- Attorneys and paralegals spend hours searching through folders and emails for contracts.
- Contract expirations are tracked manually in spreadsheets, leading to missed deadlines.
- Staff waste valuable billable time re-reading entire documents to locate specific clauses.

*AFTER **TAIMES***

- Entire contract archive uploaded and indexed automatically.
- Attorneys type: "Show me all contracts expiring this quarter" or "Find the non-compete clause in the Smith case".
- Instant results with citations save billable hours, improve compliance, and free staff to focus on legal strategy.

## PERSONAL LEVEL – OCR IMAGE RETRIEVAL

*BEFORE **TAIMES***

- Consultant takes photos of receipts, invoices, and handwritten notes.
- Finding a specific document or image means endless scrolling through the phone gallery.
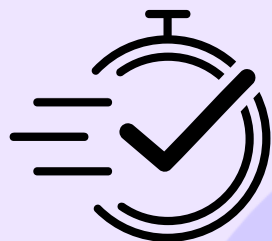- Important tax-related receipts risk being lost or overlooked.

*AFTER **TAIMES***

- Every uploaded image is analyzed with OCR and saved as a searchable description.
- User types: "receipt from hotel in Boston with blue logo" or "handwritten note with project timeline".
- Taimes instantly retrieves the right image, turning messy photo archives into an organized knowledge base.
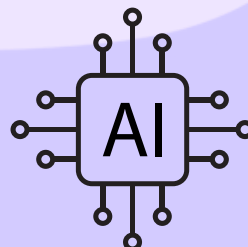
# COMPETITIVE ADVANTAGE

Legacy systems like SharePoint and OpenText are powerful but slow, complex, and costly to implement. Taimes is built AI-first, making knowledge retrieval and management faster, simpler, and more affordable.

### FASTER DEPLOYMENT
- Connect and start using in minutes, not months.

### AI-NATIVE SEARCH
- Natural language queries deliver precise answers instead of keyword matches.

### HIGHER ADOPTION
- Easy-to-use tools encourage real usage across the entire organization.
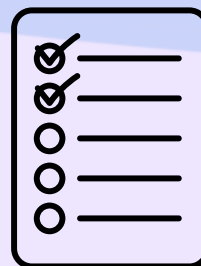
### LOWER TRAINING NEEDS
- Simple dashboard and WhatsApp bot mean employees can start immediately.

### COST-EFFECTIVE
- Flexible SaaS pricing eliminates heavy IT infrastructure costs.

### UNIFIED SIMPLICITY
- One seamless platform for search, automation, and compliance. No need for plugins or complicated setups.

# ROADMAP & VISION

## CURRENT CAPABILITIES

- AI-powered natural language search
- Document indexing and vectorization
- Smart alerts for expirations and renewals

- Workflow automation for approvals and reminders
- WhatsApp bot for instant document queries

**Expanded Integrations**
Connection to OneDrive, Dropbox, SharePoint and other major cloud systems for seamless workflow transfers.

**Advanced Analytics**
Usage insights, productivity reports, and compliance dashboards to track workflows and performance.

**Mobile App**
Native iOS and Android apps for structured use beyond the WhatsApp bot.

**Email Integration**
Automatic processing of emails and attachments from Outlook and Gmail, turning inbox clutter into searchable knowledge.

**Deeper AI Capabilities**
Document summarization, clause comparison, and automated compliance checks.
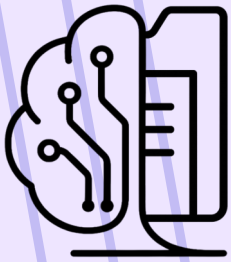
# LONG-TERM VISION

We believe this vision is attainable because Taimes is built on proven capabilities already delivering value today. Our foundation in AI-driven search, automation, and collaboration provides the momentum to expand into a full enterprise knowledge layer. Step by step from core document management, to seamless integrations and analytics, to intelligent cross-platform insights Taimes is positioned to become the trusted backbone for how organizations manage and retrieve knowledge worldwide.

| STAGE | FOCUS | KEY CAPABILITIES | VALUE FOR CLIENTS |
|---|---|---|---|
| Short Term | Core AI Document Management | Natural language search, smart alerts, workflow automation, WhatsApp integration, desktop team collaboration | Save time, reduce costs, improve compliance |
| Mid Term | Expanded Integrations & Insights | OneDrive, Dropbox, Gmail, Outlook, advanced analytics, mobile app, AI-powered task management | Seamless workflows, actionable insights, productivity dashboards |
| Long Term | Intelligent Knowledge Layer | Cross-platform intelligence (docs, chats, emails, databases), industry-specific AI models, predictive analytics, voice & multimodal interaction | Become the single source of truth and intelligence across the enterprise |

# MEET THE TEAM

Taimes is the result of a unique collaboration between technology expertise, business leadership, and market access. Our team combines proven development skills with the strategic connections needed to bring this product to market.



## Alejandro Vélez - *Lead Developer*

Alejandro is the technical backbone of **Taimes**.

With extensive experience working for multinational software development companies and launching his own startups in Colombia, he brings both corporate-level expertise and entrepreneurial agility.

Alejandro leads the engineering direction of the project, ensuring the platform is secure, scalable, and innovation-driven.



## Noum Vaynberg — *Business Development & Strategic Partnerships*

Noum is an accomplished professional with years of high-level corporate experience in the global business environment. He brings deep expertise in operations, strategic planning, and business positioning, ensuring that Taimes is aligned with enterprise standards and ready for large-scale adoption. As the project's main investor, Noum also demonstrates his strong belief in the vision and provides the financial support and leadership structure required to transform strong technical development into a scalable business opportunity.



## Julian Echeverri — *Operations & Product Strategy*

Julian acts as the vital link between the Colombian engineering team and the U.S. market strategy. He coordinates development efforts, aligns priorities across teams, and ensures projects move efficiently from concept to execution.

Alongside this, Julian contributes to product development, particularly in frontend and UX, making sure the platform is both technically strong and user-friendly.

# PARTNERSHIP & COLLABORATION OPPORTUNITY

Taimes is more than a product, it is a movement to solve one of the biggest hidden costs in business: wasted time and inefficiency in document management.

Companies lose thousands of hours per year and only Fortune 500 firms collectively lose billions of dollars because of poor workflows.

By joining us, partners step into an ambitious project aimed at eliminating these losses and transforming how organizations manage knowledge.

## FOR INVESTORS:

- **Massive ROI Potential** – A proven pain point with billions lost annually creates an enormous opportunity for disruption.

- **Scalable Market** – Document management and enterprise AI span every industry, ensuring global growth potential.

- **Ambitious Roadmap** – Investor capital accelerates integrations, analytics, and advanced AI features to capture this market.

## FOR CLIENTS:

- **Pilot Programs** – Early access to Taimes lets organizations immediately reclaim wasted hours.

- **Direct Impact** – Faster search, automated compliance, and seamless collaboration translate into measurable savings.

- **Be Part of the Solution** – Early adopters not only benefit internally but also help shape a platform designed to save companies thousands of hours and billions of dollars worldwide.

# CLOSING & CALL TO ACTION

**Taimes** is ready to redefine how enterprises manage knowledge, eliminate inefficiencies, and unlock productivity. We are building an ambitious platform designed to save companies thousands of hours and billions of dollars lost every year to poor document workflows. Now is the time to be part of this transformation whether as a client adopting the solution, or as an investor accelerating its growth.

## Next Steps:

- **Request a Demo –** See Taimes in action.

- **Schedule a Call –** Discuss how it fits your organization or portfolio.

- **Explore a Pilot Program –** Experience immediate value with a tailored rollout.

## CONTACT US

*We will respond to any inquiry within 24 hours.*

🌐 [taimes.org](taimes.org)

✉ **contact@taimes.org**